**About the Role**

The Full Time (FTO) Equality & Wellbeing Officer is a student elected from UCB to support students from underrepresented and minoritized groups to create an inclusive and vibrant student community. They lead the Guild’s work on student experience and inclusion in the University, College, locally and nationally.

**Responsibilities**

As the Equality Officer you will:

* Work with other Officers/representatives to ensure all students are represented on issues related to their experience at UCB or the Guild, particularly underrepresented or minoritized groups
* Be the main point of contact alongside the Equality & Wellbeing Part Time Officers (PTO) to support and develop Women’s, LGBT+, Disabled, Students of Colour, International, Multifaith and Widening Access student networks
* Support campaigns, activities, and research into diverse student experiences to ensure Guild and University activities and facilities are accessible to all students
* Produce information and holding regular forums and other events to gather feedback and communicate the Guild’s work to the wider student body
* Lead the Guild’s campaigns on relevant equity, diversity, and inclusion (EDI) issues alongside the Equality & Wellbeing PTOs
* Develop partnerships to support students’ life opportunities with other Students’ Unions, community groups, and the National Union of Students (NUS)
* Be an active member of the Executive committee, working with other Officers to make sure students at UCB know that the Guild has got their back, will help them find their people, and ultimately shape their life
* Work collaboratively with the Equality PTOs as a team to share and widen the work of the Equality & Wellbeing Officer team
* Remain up to date with relevant current affairs that impact students of underrepresented or minoritized

**Your Role as a Trustee**

The Guild of Students is a registered charity, committed to helping students leave UCB at their personal best. As an elected Full Time Officer, you will become a Trustee to oversee the charitable running of the Guild alongside students and external specialists. As a trustee you will be expected to:

* Promote the purpose, vision, aims and objectives of the Union
* Act in accordance with the Trustees’ Code of Conduct
* Abide by the laws of the United Kingdom and by the Guild’s Constitution
* Attend about 4 Board meetings a year, as well as training and induction. You'll also attend Subcommittees
* Prepare for Board Meetings by reading through papers and materials, which you will receive support to do
* Keep in regular contact via email with the other Trustees